

TEACHING REGULATIONS FOR THE MASTER'S DEGREE COURSE IN COGNITIVE SCIENCE AND THEORY OF COMMUNICATION (CLASS LM-55/LM-92)

Art. 1 - Preamble and content

1. The inter-class Master's Degree Course in Cognitive Science and Theory of Communication is activated at the Department of Cognitive, Psychological, Pedagogical and Cultural Studies of the University of Messina, in accordance with current University regulations.
2. The course belongs to Class LM-55/LM-92 and has a duration of 2 years for a total of 120 credits.
3. The course has open access and is delivered entirely in English and predominantly online. Students indicate at the time of enrollment the class within which they intend to obtain the degree, it being understood that they may modify their choices, provided that these become definitive at the time of enrollment in the second year.
4. These Regulations govern the educational organization of the degree course in accordance with the University Teaching Regulations, as well as any other matter devolved to it by legislative and regulatory sources.
5. Contemporary enrollment in another degree course or master's degree course is permitted, including enrollment at another University, School, or Higher Institute with special regulations, provided that all the following conditions are met:
 - the two courses of study do not belong to the same class;
 - the two courses of study differ by at least two-thirds of the educational activities, or differ by a number of university educational credits (CFU)

at least equal to two-thirds of the total credits necessary for the acquisition of the title. In the case of contemporary enrollment in a course of study with a restricted number of places, it is necessary for the applicant to be in a successful position in the ranking.

6. Contemporary enrollment in a research doctorate, specialization, or master's course is also permitted, with the exception of medical specialization courses, provided one possesses the necessary qualifications for admission under current legislation.

Art. 1-bis - Requirements for contemporary enrollment in the Course of Study

1. This article covers the contemporary enrollment in two courses of study. Upon the request for contemporary enrollment in the inter-class Master's Degree Course in Cognitive Science and Theory of Communication, in order to evaluate the objective differentiation of the two educational paths, the Course of Study Council considers the scientific-disciplinary sectors attributed to the core, characteristic, related or integrative activities present in the planned educational offering and the relative CFUs. The evaluation of the differentiation will be carried out according to the methods and timing reported in paragraph 2.
2. Upon the request for contemporary enrollment, the Course of Study Council, with the support of the competent administrative secretariat of the course, will refer to the sum of the absolute values of the differences of the CFUs attributed to the core, characteristic, related or integrative activities associated with the scientific-disciplinary sectors present in the planned educational offering of the two courses of study. In the case where the differentiation is to be calculated between courses of study of different duration, the calculation of the two-thirds is to be referred to the course of study of shorter duration.
3. For the purposes referred to in paragraph 2, upon the request for contemporary enrollment, the student presents the complete study plan for all years of both degree courses. In this phase, the student may not make the choice of activities autonomously chosen by the student (TAF D).

4. The verification of objective differentiation of the two courses of study by the Course of Study Council will be positive if the sum of the absolute values of the differences of the CFUs attributed to the core, characteristic, related or integrative activities associated with the scientific-disciplinary sectors present in the planned educational offering of the two courses of study is greater than or equal to two-thirds of the sum of the CFUs provided for the aforementioned activities in the inter-class Master's Degree Course in Cognitive Science and Theory of Communication.
5. Should the verification referred to in paragraph 4 be negative, the Course of Study Council deliberates on the non-admissibility of the request.
6. In case of a positive outcome of the verification referred to in paragraph 4, the Course of Study Council will refer to the sum of the absolute values of the differences of the CFUs attributed to the "other educational activities" associated with the scientific-disciplinary sectors present in the Planned Teaching of the two courses of study, while it is understood that in this phase the following fall entirely within the differentiation:
 - training and orientation internship activities;
 - activities of stages and internships at companies, public or private entities, professional orders; practical evaluative internship activities;
 - laboratories associated with specific scientific-disciplinary sectors;
 - final exam;as these are educational activities aimed at acquiring skills and facilitating professional choices to which the specific degree may give access and are not usable for the other course of study.
7. The overall assessment for the purposes of the admissibility of the contemporary enrollment is obtained by summing the results of the verifications referred to in paragraph 4 and paragraph 6. The verification is positive if the sum of the two values results greater than or equal to two-thirds of the number of credits necessary for the acquisition of the title.
8. Only after the outcome of the verification referred to in paragraph 7 does the Course of Study Council deliberate with motivation on the acceptance of the request.

Art. 1-ter - Verification of the maintenance of requirements for contemporary enrollment

1. The annual verification of the maintenance of the requirements for contemporary enrollment in the inter-class Master's Degree Course in Cognitive Science and Theory of Communication, provided by the current regulations, is performed by the administrative secretariat of the course and is considered fulfilled in the absence of modification of the study plans.
2. In case of any modification of one or both study plans involving core, characteristic, or related or integrative activities, or a passage to another course of study or an incoming transfer, the student must submit a specific application to the Course of Study Council so that the latter may perform a new check regarding the necessary differentiation referred to in art. 1 bis, paragraph 4.
3. Only after the positive outcome of the new check does the Course of Study Council deliberate on the modification of the study plan, and the eventual modification will be processed directly by the administrative secretariat of the course.
4. For the inclusion in the study plan of educational activities autonomously chosen by the student (TAF D), or for a subsequent modification of the aforementioned TAF D activities, the student must submit a specific application to the competent Course of Study Council for subsequent deliberation.

Art. 2 - Educational Objectives

1. The Master's Degree Course in Cognitive Science and Theory of Communication proposes as its main educational objectives those synthesized in the following list of skills and capacities that the training path intends to offer to students:
 - a preparation in the disciplines that define the scope of cognitive sciences and of communication, in particular in the philosophy of mind and of language, in phenomenology, in cognitive psychology, in neuroscience, in computer science and artificial intelligence, in linguistics, in economic-social sciences and in media studies;

- knowledge of a theoretical and operational nature in the interdisciplinary approach to the study of the mind and behavior of natural and artificial cognitive systems;
- knowledge of a theoretical and operational nature of communicative processes and the tools employed in them;
- familiarity with the methodologies and the data analyses originating from simulations, laboratory experiments, observations and inquiries used in the study of the mind-brain system, of person-machine interfaces and of interactions between persons and other complex systems;
- capacity to analyze decision-making processes at individual and collective levels, in organizational, economic and social contexts;
- capacity to conduct basic and applied research activities in full autonomy;
- being able to use fluently, in written and oral form, at least one language of the European Union in addition to English, with reference also to disciplinary vocabularies.

Art. 3 - Reference professional profiles

1. The employment opportunities and the professional activities of the Master's Degree Course in Cognitive Science and Theory of Communication provide for the exercise of functions of responsibility in the scope of services directed to the person, to groups and to communities and in the design of therapeutic models and computer systems to be employed in the rehabilitative field. They may likewise carry out freelance professional and consultancy activities at all centres that deal with research in the area of cognition. Graduates in Cognitive Science and Theory of Communication may furthermore be employed in the sector of social, journalistic, advertising and multimedia communication as well as in the design of communication technologies, with particular reference to the conception and realization of media and multimedia products. The course prepares for the profession of:

- Experts in the study, management and control of social phenomena - (2.5.3.2.1)
- Specialists in human resources - (2.5.1.3.1)

- Specialists in public relations, image and assimilated professions - (2.5.1.6.0)
- Advertising copywriters - (2.5.4.1.3)
- Text editors - (2.5.4.4.2)
- Specialists in the education and training of persons with disabilities - (2.6.5.1.0)

Art. 4 - Admission requirements and methods of verification of initial preparation

1. For admission to the inter-class Master's Degree Course in Cognitive Science and Theory of Communication, the possession of the following curricular requirements is required:
 - classes L-5 (Philosophy), L-19 (Education and Training Sciences), L-20 (Communication Sciences), L-24 (Psychological Sciences and Techniques), L-15 (Cultural Tourism), L-3 D.A.M.S., L-39 (Social Service Sciences), L-31 (Computer Science and Technologies) and equivalent or other qualification obtained abroad, recognized as suitable, which guarantees direct access to the master's course of study;

or

 - another three-year degree obtained on national territory that ensures the acquisition of at least 30 CFU in the following scientific-disciplinary sectors: PAED/A, PHIL/A, HIST/A, PSIC/A, GSPS/A, GLOT-01/A, INFO/A, IINF/A.

For the purposes of admission to the Course, a B2 level of knowledge of the English language is required, attested by the passing of exams or university proficiency tests or by certifications recognized at European or international level.

2. Before enrollment, for students in possession of the curricular requirements, a specific Commission appointed within the Course of Study Council proceeds with the verification of their personal preparation (pursuant to art. 6, paragraph 2 of D.M. 270/04).
3. The verification is considered passed for those who have reported a three-year degree grade of no less than 85/110.

4. In the event that deficiencies in preparation emerge from the verification, the Course of Study Council, upon proposal of the Committee, identifies and communicates to the student integrative paths within the master's degree depending on the result of the verification of personal preparation, which must in any case lead to the attainment of the master's degree with 120 CFU, without additional educational activities.

Art. 5 - Teaching Organization

1. The inter-class Master's Degree Course in Cognitive Science and Theory of Communication is organized into a single curriculum.
2. The Didactic Regulations (Annex 1) and the Planned Teaching (Annex 2), approved annually with reference to the cohort of students of the academic year of enrollment, form an integral part of these Regulations.
3. The Didactic Regulations (Annex 1) is the founding act of the course of study, approved by the Ministry, which defines the typology of credits that must be acquired in the various scientific-disciplinary sectors to attain the title with legal value in the class LM-55/LM-92. The Didactic Regulations may be modified by the University after request to the Ministry of University and Research (MUR), and only after approval by the MUR is it adopted and remains in force until the next eventual modification to be carried out with the same methods.
4. The Planned Teaching (Annex 2) is approved annually by the Department Council, first, and by the University subsequently, and develops the Didactic Regulations in the set of individual educational activities that constitute the course of study for the entire study path with reference to the cohort of students of the academic year of enrollment.
5. The purpose of the section "Planned Teaching" we define:
 - the list of educational activities proposed and of the teachings divided by year of course and their eventual organization into modules;
 - the scientific-disciplinary sector or the scientific-disciplinary sectors, in the case of integrated teachings, associated with each educational activity;

- the CFUs assigned to each educational activity including the final exam;
- the typology (lecture, classroom exercise, laboratory exercise), and the number of hours to be delivered for each educational activity;
- any prerequisites.

6. Annually, the Delivered Teaching is prepared and approved, which contains the set of all teachings delivered in the academic year of reference, the semester of delivery, the relative teaching coverage, the typology and the number of teaching hours to be delivered. The Delivered Teaching is available for consultation on the institutional website of the course of study.

7. Respecting what is provided by the current University Teaching Regulations, the teaching load corresponding to 1 CFU is equal to 6 hours of frontal teaching for lectures, as well as 10 hours for exercises and for laboratory activities.

8. The *syllabi*; i.e., the detailed programs of each of the teaching units taught in the course of study, in which the teacher specifies the educational objectives of the course, the prerequisites, the contents of the course, the teaching methods, the methods of verification of learning and the teaching materials, are available for consultation on the institutional website of the course of study.

9. The teaching period for the performance of lectures, organized in two semesters, and of degree exams, on the basis of the University Calendar, are available for consultation on the institutional website of the Department of Cognitive, Psychological, Pedagogical Sciences and Cultural Studies of the University of Messina.

Art. 6 - Attendance obligations

1. Attendance at lectures is not mandatory; however, it is strongly recommended.

Art. 7 - Prerequisites

1. No pre-requisites are provided. In principle, it is advisable that the student should follow the educational activities provided in the Planned Teaching by semester and year of course.

Art. 8 - Study plan

1. For the purposes of attaining the title, the student is required annually to compile via electronic procedure their own study plan, i.e., to indicate the educational activities they intend to follow in the academic year of enrollment.
2. The choice may be performed among the teachings present in the Planned Teaching of the degree course, respecting any prerequisites. All the teachings selected in the compilation of the plan will then be reported in the student's booklet, available for consultation online in their reserved area.
3. The study plan compiled according to the aforementioned paragraph 2 is not subject to approval by the Degree Course Council.
4. The study plan is to be compiled on the UniME ESSE3 platform by January 31 of the academic year of enrollment.

Art. 9 - Activities at the choice of the student

1. The activities to be chosen by the student, to which educational credits are associated, include educational activities, i.e., activities organized or provided by the University in order to ensure the broadest cultural and professional training of students and to favor the flexibility of the training paths. The credits for activities chosen by the student may be so obtained:
 - a) through exams relating to teachings activated in the University in courses of equal level autonomously chosen by the student. The contents of the courses chosen by the student must be different from the contents of the curricular courses. The teacher in charge of the chosen activity should they see fit/is required to verify the differentiation of the contents of the chosen activity with

the curricular activities present in the student's career and in the case of significant overlap is authorized not to allow the exam to be taken and to give communication to the Course Coordinator;

- b) through cultural activities of the University proposed by teachers and/or by University structures and/or by Student Associations registered in the Register and subjected to the approval of the University Collegiate Bodies to which the assignment of CFUs belongs. This category covers: seminars and/or guided tours provided they are not carried out within classroom activities, conferences, events of audiovisual and performing arts;
- c) through cultural activities of interest to the course of study and/or the Department in which it is based. The request for recognition of the initiatives must be presented by one or more teachers of the University and/or by Student Associations registered in the Register to the Course of study or to the Department, through a detailed instance that contains all the necessary data (program, hourly commitment, methods of tracking attendance, performance of a written report by the student with the corresponding hourly commitment and eventual final verification). The interested Councils deliberate the recognition of the activity, entrusting the proposing teachers with the task of issuing to students the certification necessary for the validation of the CFUs obtained. Cultural activities inherent to events of audiovisual and performing arts, even if of interest to the course of study and/or the Department, must be approved by the Collegiate Bodies.

2. The initiatives promoted by the University will be validated by the Course of Study Council, after presentation of a request for recognition by the student, with attribution of educational credits in the measure deliberated by the Collegiate Bodies.
3. The attribution of the CFUs for the activities referred to in paragraph 1, letters b) and c) will take place according to criteria that take into account that the overall commitment of the student must satisfy the proportion of 25 hours for 1~CFU = 1 ECTS.
4. The student who chooses to obtain the credits for activities by choice through the method referred to in paragraph 1 letter a) is required to identify the teachings at the time of compiling the study plan and in any case no later than January 31st of the academic year of

enrollment. Following the aforementioned term, the replacement of the activities chosen by the student is not permitted.

Art. 10 - Exams and other proficiency assessments

1. The student proficiency assessments are conducted in English at the end of the period of delivery of the activities, according to methods published in the syllabi of the teachings available for consultation on the institutional website of the course of study.
2. For students with disabilities, suitable equivalent tests and the presence of assistants for autonomy and/or communication are permitted in relation to the degree and type of their disability. Students with disabilities should perform exams with the use of the aids necessary for them. The University guarantees specific technical and teaching aids, as well as the support of appropriate specialized tutoring services where established, on the basis of the available financial resources, after agreement with the teacher of the subject.
3. Proficiency exams may be oral and/or written and/or practical and should abide by University Teaching Regulations. For the purposes of passing the exam, it is necessary to obtain the minimum score of 18/30. The eventual attribution of honors (lode), in addition to the maximum score of 30/30, is subordinated to the unanimous evaluation of the Exam Commission.
4. In the case of written tests, the student is permitted to withdraw for the entire duration of the same. In the case of oral tests, the student is permitted to withdraw until the Commission has expressed the final evaluation. The student who has withdrawn is permitted to repeat the test in the subsequent session.
5. The student who has not obtained a passing evaluation is permitted to repeat the test in the subsequent session, provided that at least thirty days have elapsed from the performance of the previous test.
6. The exams and the evaluations of proficiency relating to activities autonomously chosen by the student are considered for the purposes of counting the final average of the grades as corresponding to one unit.

7. The evaluations, where provided, relative to activities aimed at acquiring further language knowledge, as well as computer and telematic skills, relational skills or anyway useful for entry into the world of work are not considered for the purposes of counting the exams.
8. Credits acquired following exams eventually taken with a positive outcome for additional teachings compared to those countable for the purposes of completing the training path (free or extracurricular courses) remain recorded in the student's career and may give rise to subsequent recognitions in accordance with the regulations in force. The evaluations obtained do not fall into the computation of the average of the grades of the proficiency exams.
9. Teachers have the possibility to carry out intermediate written and/or oral tests during their own course, which may constitute an element of evaluation of the learning phases of the discipline. The recourse to such intermediate tests must be provided for and published on UniME ESSE3.

Art. 11 - Advance proficiency exams

1. The student may request the advance of up to two proficiency exams per academic year, should they have already taken all the exams provided for their own year of course and for the preceding years.
2. The student who has already taken all the exams provided in the first semester of the study plan for their own year of course and all the exams of the preceding years may likewise request the advance of up to two exams for educational activities scheduled for the second semester of the study plan of the year of course.
3. The authorization for the advance of exams will be granted by the Department Director and the consequent insertion of the discipline on the UniME ESSE3 platform is subordinated to the verification, by the competent administrative structure, of the required requirements.

Art. 12 - Composition of the Exam Commissions

1. The Exam Committees are appointed by the Department Director, upon proposal of the Degree Course Coordinator and are composed of at least two members belonging to the scientific-disciplinary sector of the discipline, of which one must be the teacher in charge of the teaching.
2. In the case of educational activities with multiple modules (integrated teachings), the Committee consists of a number of teachers equal to the number of modules belonging to the different scientific-disciplinary sectors which are involved in the educational activity, one of whom is the teacher responsible for the integrated teaching. The overall assessment of the students proficiency cannot, however, be broken down into separate evaluations on the individual modules.
3. The Examining Committees are presided over by the teacher in charge of the course or, in the case of educational activities with multiple modules, by the teacher responsible for the integrated teaching. In case of absence or impediment of the President, upon proposal of the Degree Course Coordinator, the Director appoints a substitute.
4. In cases where professors and/or researchers of the scientific-disciplinary sectors of the discipline cannot be sufficiently available, contract teachers and/or subject experts may be part of the Committee.
5. The Department Director establishes the date of the execution of the various sessions. Any possible postponement of the start date of the sessions must be requested with a motivation and promptly by the President of the Exam Committee to the Department Director who must authorize such a movement. Once fixed, the starting date of the session cannot be postponed, save for the exception provided in the subsequent art. 13 paragraph 3.
6. With reference to exams and proficiency assessments with digital recording, the rules contained in the University Teaching Regulations are fully referenced.

Art. 13 - National and international mobility

1. The degree course promotes and encourages the participation of students in mobility and exchange programs with national and international Universities on the basis of conventions/agreements.
2. The Course of Study Council undertakes to assign to students who have participated in the national and/or international mobility program for study and/or internship activities and of preparation of the thesis (so-called thesis research) the CFUs acquired during the mobility period, according to what is established in the Learning Agreement, after the opinion of the mobility referent of the course of study and according to the methods established by the Regulations in force on the recognition of the CFUs earned abroad and in national mobility.
3. The assignees of scholarships for international mobility who must start the period of attendance of educational activities that provide for proficiency assessments and, consequently, the attainment of grades and credits at the host Institutions, should the teaching calendar of the foreign University overlap even in part with the scheduling of the proficiency exams at the University of Messina, may be exceptionally authorized to the performance of exams on a date prior to that established by the Teaching Calendar, upon motivated request of the student, as is disposed by art. 20 paragraph 3 of the University Teaching Regulations by the Department Director.
4. The request for advance of the exam date referred to in the preceding paragraph may be authorized exclusively within the same time window of the performance of the proficiency exams and within the scope of the teaching activities for one's own year of course whose delivery has been completed at the date of the request and for the teaching activities of the preceding course years, as per the study plan. It is, therefore, not allowed to request the postponing of the exam date for teaching activities of one's own year of course not yet delivered.
5. The authorization referred to in paragraph 3 cannot be granted for international mobility that concerns exclusively the performance of activities for the preparation of the degree thesis and/or the training and orientation internship.

Art. 14 - Curricular internship activities and "stage and internship at companies, public or private entities, professional orders" and methods of verification of results

1. The curricular internship activities and of "stage and internship at companies, public or private entities, professional orders" are educational activities aimed at placing the student in contact with the working realities most adequate for their preparation and for their professional enrichment.
2. The method of performance of the educational activities referred to in paragraph 1 are governed by the current Regulations for orientation activities and curricular training.
3. The Department establishes and makes public on the institutional website the Guidelines relative to the method of request, approval and recognition of the aforementioned activities.

Art. 15 - Final exam and attainment of the title

1. To be admitted to take the final exam for the attainment of the Master's Degree in Cognitive Science and Theory of Communication, the student must have acquired all the credits provided by the Planned Teaching plan, with the exception of those assigned to the final exam, and be in order with the payment of university taxes and contributions. The student who has earned all the credits may attain the degree title independently of the number of years of enrollment at the University.
2. For the attainment of the master's degree, the student must present an application to the competent administrative structure, countersigned by the supervisor, through the Department Director, at least 180 days before the start date of the session in which they intend to take the degree exam. For this purpose, the date of the incoming protocol will prevail. For students in mobility, this last requirement will be certified by the mobility referent of the course of study.
3. The topic of the thesis must be declared at the act of presentation of the application.

4. Professors of the University, substitutes, professors who are assignees of a teaching contract in the academic year of presentation of the application may carry out the role of supervisor. The student and the supervisor may avail themselves of the collaboration of a co-supervisor who may be a teacher of another University, even foreign, or be a professional figure, also of another nationality, external to the University. In this last case, at the act of presentation of the thesis application, an attestation signed by the supervisor must be produced to specify the scientific and/or professional qualification of the co-supervisor in relation to the dissertation subject to examination. The specific task of the supervisor and of the possible co-supervisor is to coordinate the student's activities in the preparation of the thesis in relation to the number of educational credits provided for this activity.
5. The final exam for the attainment of the degree consists of the public discussion of the thesis, relative to original work carried out by the student. The thesis may be of an experimental or compilative (a review of the literature) character and the drafting must involve a commitment of the student commensurate with the number of credits assigned to the final exam.
6. The method of performance of the final exam provides for the presentation of the thesis, also through multimedia support, and a discussion also with questions addressed to the student. The time granted for the presentation and the discussion is equal for all candidates and for all graduation sessions.
7. The thesis, accompanied by the signature of the supervisor and of the eligible co-supervisor, must be presented by the candidate to the competent administrative offices, following the online procedures, at least 7 working days before the final exam. The thesis is made available for viewing by the members of the Graduation Committee appointed by the Director.
8. The thesis is drafted in the language of delivery of the course.
9. For the purposes of passing the final exam, it is necessary to obtain the minimum score of 66/110. The maximum score is 110/110 with possible attribution of honors (lode).
10. The final score of the degree exam is equal to the sum between the base score, the curricular grade and the evaluation grade. The base score is given by the weighted average

with respect to the credits and converted into one-hundred-and-tenths of all educational activities with a grade expressed in thirtieths, provided in the study plan of the candidate, with rounding of tenths to the nearest whole unit; to grades of thirty and honors (lode) a value of 31 is assigned.

11. For the attribution of the curricular grade, the Committee has at its disposal up to a maximum of 4 points, which are assigned adopting the following criteria:

- max 2 points for participation in at least one mobility program with acquisition of CFUs (0.33 points for each month of mobility);
- 2 points for the conclusion of studies within the normal duration of the course;
- 1 point for the conclusion of studies within one year beyond the normal duration of the course;
- 1 point bonus determined by the acquisition of at least two honors (lodi) in the characteristic subjects.

12. For the attribution of the evaluation grade, the Committee has at its disposal up to a maximum of 7 points to be assigned adopting the following criteria:

- the quality of the thesis work;
- the knowledge on the part of the candidate of the topics of their work and of the main reference bibliography and the capacity to know how to link them to the characteristic themes of the course of study;
- the capacity to summarize, in a precise and exhaustive manner, the work performed and the results reached, within the time assigned for the presentation;
- the capacity to respond to the questions posed by the Commission in a pertinent manner.

13. To candidates who have obtained a final score greater than or equal to 112, honors (lode) may be attributed, upon proposal of the supervisor, with the unanimous opinion of the committee. Furthermore, upon proposal by the supervisor, with the unanimous opinion of the Commission, if the base score is greater than or equal to 107, Academic Mention may also be attributed.

14. The degree exam takes place in the presence of the candidate with final proclamation and communication of the degree grade assigned by the Committee.
15. The student who intends to withdraw from the final exam for the attainment of the degree must manifest it to the Commission before the President dismisses them at the end of the discussion of the thesis.
16. The Committee for the evaluation of the final exam is appointed by the Director upon proposal of the Course of Study Coordinator. The Commission is composed of at least seven members; the majority consists of tenured professors of the University, who are teachers in the Department. Tenured professors, substitutes or contract teachers, researchers, stabilized associate professors and assistants, even if of another Department of the University, may be part of the Committee, provided they comply with Art. 24 paragraph 2 of the University Teaching Regulations. Teachers of other Universities and experts of research entities may likewise be part of the commission. ~~ttree~~
17. The President of the Committee is the Director or the Course of Study Coordinator, or failing that, the first-tier professor with the greatest seniority in the role. It is their task to guarantee the full regularity of the performance of the exam and the adherence of the final evaluations to the established criteria.
18. The final exams for the attainment of the title are divided into at least three sessions, established in the Teaching Calendar.
19. The delivery of the degree diplomas takes place on the occasion of a collective ceremony on the date established by the University.

Art. 16 Recognition of educational credits for transfers, changes from another course, and enrollment of students already graduated

1. In the cases of transfer from another Italian or foreign University, legally recognized, of change from another course of study or of new enrollment, the Degree Course Council, upon request of the student, deliberates on the recognition of the credits acquired by the student.

2. Should the course of study of origin be delivered via distance learning, this must result as accredited following D.M. January 7, 2019, n. 6 and subsequent modifications.
3. The Degree Course Council ensures the recognition of the highest possible number of CFUs earned by the applicant, should these have been acquired in the same scientific-disciplinary sectors provided in the Planned Teaching of the incoming course of study.
4. In the case where the student's transfer is performed from a master's degree course belonging to class LM-55/LM-92, the quota of credits relative to the same scientific-disciplinary sector directly recognized to the student cannot be lower than 50% of those already earned.
5. The Course of Study Council likewise deliberates on the recognition of the career for students who have already attained a title of study at the University or in another Italian or foreign University and who request, contextually with enrollment, the recognition of the credits acquired.
6. The student who has attained the title in a master's degree course belonging to a class different from LM-55/LM-92 may request the recognition of all or part of the path, in any case with the exclusion of the final exam.
7. The student who has attained the title in a degree course in the class LM-55/LM-92 may request the recognition of part of the path, in any case with the exclusion of the final exam, after evaluation of the Course of Study Council on the differentiation of the two courses by specific educational objectives and study plans.
8. In the cases referred to in paragraphs 6) and 7), the exams taken in the preceding Master's degree courses cannot in any case be recognized if used as curricular requirements for access.
9. The student who enrolls in the master's degree course cannot request the recognition of CFUs acquired in Degree Courses (undergraduate).
10. In the case of CFUs acquired more than 8 years before the date of the recognition request, the Council, also through a specific Committee, evaluates the possible obsolescence of all or part of the acquired CFUs of which validation is requested, taking into account the

exam programs exhibited by the applicant and the outcome of a verification interview, as provided by the University Teaching Regulations. The Council, upon proposal of the Committee, deliberates possible integrative tests, also through the adoption of an individual study plan.

11. Should the educational credits previously acquired by the student in a scientific-disciplinary sector be lower than the educational credits taught in the corresponding scientific-disciplinary sector of the teaching provided in the course, the Council, after hearing the professor in charge of such a discipline, establishes the methods of integration of the exam for the acquisition of the missing CFUs.
12. The Council, with motivated resolution, may also validate educational credits acquired in scientific-disciplinary sectors different from those taught in the course, provided there is substantial correspondence of contents between the educational activity already performed and the educational activity provided by the Planned Teaching and saving the possibility to provide for integrations.
13. In case of validation, should the educational credits previously acquired by the student in a scientific-disciplinary sector be higher than the educational credits recognized in the corresponding scientific-disciplinary sector of the teaching provided in the course, the residual credits will be validated as activities at the choice of the student.
14. In the case of transfer from another University or from another degree course or for students who have already attained a study title, a valuation is assigned to the recognized exams through the following criteria:
 - a) the same evaluation obtained by the student in the exam taken is attributed to the validated teaching. If the exam taken was evaluated through a grading system different from that in thirtieths, one proceeds to a proportional conversion approximating to the nearest whole;
 - b) if the validated teaching derives from the joint recognition of two or more exams, the grade resulting from the weighted average (with respect to the weight in CFU of the exams in question) of the evaluations of the exams taken is assigned, approximating to the nearest whole;
 - c) in case of exams taken at foreign Universities, the Course of Study Council bases itself on the conversion tables (ECTS or other) provided by the same

universities. In the case where the foreign University does not provide conversion tables, for the attribution of the Italian grade the evaluation will be converted into thirtieths through a proportional conversion approximating to the nearest whole.

15. The number of CFUs recognized determines the year of admission according to the following table: admission to the 2nd year for a number of recognized CFUs at least equal to 39.

Art. 17 - Recognition of educational credits for acquired professional skills, for educational activities of post-secondary level and for sport successes of excellence

1. Respecting current regulations and the University Teaching Regulations, CFUs may be recognized for:
 - a) professional knowledge and skills, certified abiding by to the current regulations on the matter;
 - b) educational activities performed in study cycles at the training institutes of the public administration;
 - c) the attainment by the student of an Olympic or Paralympic medal or of the title of absolute world champion, absolute European champion or absolute Italian champion in the disciplines recognized by the National Italian Olympic Committee or by the Italian Paralympic Committee.

CFUs may likewise be recognized in relation to:

- d) other knowledge and skills matured in educational activities of post-secondary level including those in whose design and realization the university has concurred.

2. The maximum limit of recognizable credits is equal to 24 CFU.
3. The recognition must be performed exclusively on the basis of the skills demonstrated by each student. Forms of recognition attributed collectively are excluded.

4. The student is allowed at different times during the academic career the possibility to request the recognition of the activities referred to in paragraph 1, provided that the number of the credits overall recognized does not exceed the maximum limit of 24 CFU.
5. Educational activities already recognized as CFUs in the scope of Degree Courses cannot be recognized again in the scope of Master's Degree Courses, and vice versa.
6. For the purposes of recognition, the student forwards a request to the Course of Study Council which deliberates on the basis of the documentation produced with the methods referred to in paragraph 7.
7. It is necessary that the activities referred to in paragraph 1 letters a-c for which the student requests the recognition, are certified according to law by the entity and/or by the structure where they were performed. For the purposes of recognition, if the activity was performed at a public administration it is sufficient that the student presents a self-certification, following art. 46 of the D.P.R. n. 445/2000; if the activity was performed instead at an entity and/or a structure not pertaining to the p.a., it is necessary that the student presents a certification issued according to law by the entity and/or by the structure where it was performed. The certification must, likewise, report the number of hours of the educational activity performed, the evaluation of the learning and the skills acquired at the outcome of the certified activity.
8. Specific University Guidelines will govern the recognitions referred to in paragraph 1 letter d.

Art. 18 - Recognition of Educational Credits in case of contemporary enrollment in two courses of Study

1. In the cases of contemporary enrollment in another course of study the Degree Course Council, upon request of the student, deliberates on the recognition, even partial, of the credits acquired by the student in the other course of study up to the maximum concurrence of 1/3 of the CFUs necessary for the attainment of the title. The following may be object of recognition within the aforementioned limits and with the following methods:
 - a) the credits acquired in the core, characteristic and related or integrative educational activities belonging to scientific-disciplinary sectors common to the two courses of study and having the same number of CFU. The aforementioned credits may be recognized in the corresponding scientific-

disciplinary sector of the teachings provided in the course or as activities at the choice of the student (TAF D);

- b) in the case of educational activities shared (mutuate) between the two courses of study the recognition is granted automatically, even in derogation of eventual quantitative limits of annual CFUs provided in the plan of the Planned Teaching of the degree course in.....;
- c) the credits acquired in the other course of study in educational activities autonomously chosen by the student (TAF D) following art. 9 of these Regulations, provided they are evaluated as coherent with the training project;
- d) part of the credits, acquired in core, characteristic and related and integrative educational activities belonging to scientific-disciplinary sectors common to the two courses of study, but having different number of credits, may be recognized in the corresponding scientific-disciplinary sectors of the teachings provided in the course;
- e) the credits acquired in the language skills and/or in computer and telematic skills (TAF F) may be recognized should the aforementioned skills and abilities be provided in the plan of the Planned Teaching.

2. In the cases of contemporary enrollment, credits acquired in the other course of study in the training and orientation internship activities and/or stage and internships at companies, public or private entities, professional orders, and/or practical evaluative internship, laboratories associated with specific scientific-disciplinary sectors cannot be object of recognition by the Course of Study Council, as these are educational activities aimed at acquiring skills and facilitating professional choices to which the specific study title may give access.

Art. 19 - Orientation and tutoring

1. The orientation activities are organized by the Orientation and Tutoring Commission of the Department.
2. Annually the Commission assigns to each new student enrolled a tutor chosen among the teachers of the degree course. The tutor will have the task of following the student during all their training path, to orient them, assist them, motivate them and make them actively participate in the training process, also for the purpose of removing the obstacles to a

profitable attendance of the courses, through initiatives congruent to the necessities, the aptitudes and the requirements of the individuals.

3. The tutoring of the students enrolled in the degree course falls within the institutional tasks of the teachers.
4. The names of the teacher tutors, as well as the office hours, are available on the institutional website of the Department.
5. The methods of performance of the tutoring service are established by the Orientation and Tutoring Commission of the Department.

Art. 20 - Students behind schedule (fuori corso), repeating students, interruption of studies and forfeiture from the same

1. The students are considered behind schedule when they have not acquired, within the normal duration of the course, the number of credits necessary for the attainment of the title of study.
2. The course of study may organize forms of tutoring and of support for students behind schedule.
3. As regards the forfeiture from studies and the withdrawal from the same, one refers to art. 28 of the University Teaching Regulations and to the current regulations on the matter.
4. The course of study does not provide for the figure/concept of the repeating student.

Art. 21 - Evaluation of the teaching activity

1. The Course of Study Council implements the forms of evaluation of the quality of the teaching provided by the current regulations with the methods of the University Quality Assurance System and the deadlines defined by the University Quality Presidium.

Art. 22 - Modifications to the Regulations

1. Relatively to the modifications to these Regulations one refers to art. 15 of the University Teaching Regulations.

Art. 23 - Transitory provisions

1. These Regulations apply starting from the 2025/2026 cohort.
2. For all that which is not expressly governed by these Regulations, reference is made to the current national and University legislation.

Annex 1: Didactic Regulations of the CdS in force (from the SUA-CdS form - Administration Section - Section F)

Annex 2: Table of the Planned Teaching